

Town Administrator's Action Items Report

May 4, 2015

1. **Highway Safety Subcommittee**-Foot Traffic Study Committee-First meeting scheduled for September 8th.
Committee had organizational meeting and discussion of assignments were given out.
Grant application sent to DOT on Friday, Sept. 26th.
Next meeting is on Tuesday, October 28th at 4:00pm. Overview of plan if grant does not come through. Discussed the possibility of using the 'used' bridge.
Also discussed a Canadian purchase.

Next meeting scheduled for after the holidays TBA

Warrant Article written according to agreement.

Minutes of meeting attached.

Next Meeting on April 22th at 4:00 PM

Chief Brace and Road Agent Dick Perusse to attend and discuss other pedestrian related issues with the committee.

Dick Perusse attended meeting on April 22 and Dick laid out the construction plans for the bottom of Old Coach Road. Peter will follow through on the State DOT painting crosswalks.

2. **Heating and Air Conditioning Units** – Bids advertised in the Messenger and New Boston Bulletin and placed on town's web page. See Attached. Bids opened on April 16th and recommendation is on agenda for April 20th.
HVAC Integration of Goffstown was officially awarded the bid in the amount of \$16,536 and they started to work on April 29th.
3. **Town Hall Basement** bid- Bid Package created and also advertised and put on Web page. Bids are due on May 29th.
4. **Mont Vernon Road Land Purchase**- Met with Leslie Nixon to assist in closing of said property- Don Grosso preparing deed. Atty. Nixon advises that all is now ok to 'close'. Peter to make appointment with Grosso when he returns from vacation in May.
5. **Purchase of Daniels land behind fire station**- Met with Leslie Nixon to prepare deed and resolve property line issues. Lot line adjustment to be sought. Ready for purchase at this time, however.

The Planning Board will be reviewing the Town's/Daniels application at their meeting of May 12. Application has been submitted.

6. **Peter to investigate the most practical method of code enforcement re: Winslow's property on River Road.**

Request for Town Counsel may be required

7. **Town Hall Parking Ordinance**-Second Reading scheduled for May 4th (Public Hearing)